

## Coaching Staff Expression of Interest

Baseball NSW will once again be entering teams to participate in the U16 and U18 National Championships to be held in January 2025 at Blacktown International Sportspark. Baseball NSW has a very rich and successful history competing at the National Championship level and this is your chance to lead our teams to National Championship success.

Baseball NSW is now calling for Expressions of Interest in the following positions:

- Manager for the U16 NSW Representative Team.
- Manager for the U18 NSW Representative Team.
- Assistant Coach for the U16 NSW Representative Team.
- Assistant Coach for the U18 NSW Representative Team.
- Pitching Coach for the U16 NSW Representative Team.
- Pitching Coach for the U18 NSW Representative Team.
- Development Coach for the U16 NSW Representative Team.
- Development Coach for the U18 NSW Representative Team.
- Executive Officer for the U16 NSW Representative Team.
- Executive Officer for the U18 NSW Representative Team.

PLEASE NOTE: The position of Development Coach is a self-funded position, and the successful applicant will only take part in the preparatory phase of team preparation.

Applicants are required to meet the following criteria to apply:

- Minimum Level three (3) Coaching Accreditation (Level four (4) may also apply) in the "old" Coach Accreditation system, until this expires.
- Minimum Level B Certification in the "new" USA Coach Certification system.
- Hold a current Working with Children Check
- Demonstrate knowledge of current best practice models and strategy
- Work within the Baseball NSW High-Performance Development Philosophies

Duty Statements outlining roles and responsibilities for each position are within this document.

The commitment period for these teams includes a trial period in September followed by a two-day per week commitment from November 2024 through to the tournament in January 2025.

Applications including Coaching Experience and Resume (No longer than 2 pages) should be sent via email to BNSW State Baseball Operations Manager Grahame Cassel at [grahame@baseballnsw.com.au](mailto:grahame@baseballnsw.com.au)

Please place "2025 National Youth Championships State Team Coaching Application" in the subject line and outline the position you wish to apply for. **Applications close COB Friday, 31<sup>st</sup> May, 2024.**

### Position: Manager (Head Coach)

The Manager (Head Coach) is responsible for the overall team in preparation for the National Championships each calendar year.

**Duties include, but are not limited to the following:**

- Coordinate and participate in team selection as per the BNSW Selection Policy in conjunction with BNSW High Performance and Player Development staff.
- In consultation with the Coaching Staff, co-ordinate all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Responsible for implementing the Baseball NSW State Team Playbook regarding team play and instruction.
- Monitor player workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics and Expectations Policy is always implemented and adhered to. This also includes fellow Coaching Staff.
- Coordinate and manage all game-day preparation and in-game strategy as per BNSW High-Performance direction.
- Compliance with tournament rules as set by Baseball Australia for the corresponding tournament.
- Ensure the team is presented in a professional manner befitting of a team representing NSW and the organization of Baseball NSW.
- Be responsible for team equipment issued by BNSW and ensure it is returned to the High-Performance Unit in reasonable working order.
- Accountable to the BNSW State Baseball Operations Manager.

## Position: Assistant Coach

The Assistant Coach is responsible for assisting the Manager in any way possible in both team preparation and game-day activities for the National Championships each calendar year.

### Duties include, but are not limited to the following:

- Participate in team selection as per the BNSW Selection policy in conjunction with High Performance and Player Development Staff.
- In consultation with the Manager, assist in all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Assist, in consultation with the Manager, the “BNSW State Team Playbook” regarding team play and instruction.
- Assist in the monitoring of player workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Work with the individual athletes to enhance their offensive and defensive aspects of their development and preparation.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics & Expectations Policy is always implemented and adhered to. This includes all fellow Coaching Staff.
- Assist the Manager in the coordination of all game-day preparation and activities.
- Assist in the off-field supervision of the athletes as required by the Manager and Executive Officer (EO).
- Be accountable to the Team Manager and BNSW State Baseball Operations Manager.

## Position: Development Coach

The Development Coach is responsible for assisting the Manager in any way possible in team preparation for the National Championships each calendar year. This position is aimed at an energetic and hard-working coach who aspires to hold a higher position within our State Team structure.

Duties include, but are not limited to the following:

- Participate in team selection as per the BNSW Selection policy in conjunction with the Manager, Coaches and BNSW High-Performance Staff.
- Assist in all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Assist, in the implementation of the "BNSW State Team Playbook" regarding team play and instruction.
- Assist in the monitoring of player workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Work with the individual athletes to enhance their offensive and defensive aspects of their development and preparation.
- Adhere to personally and implement the BNSW Ethics & Expectations Policy regarding athlete and staff behaviour. This is always to be adhered to.
- Enhance their knowledge and skillset by participating in designated team workouts/drills directed by the Team Manager or BNSW High-Performance Staff.
- Be accountable to the Team Manager and BNSW State Baseball Operations Manager.

*\* Please note that this position is only for the preparation period and the successful coach will not travel with the team.*

## Position: Pitching Coach

The Pitching Coach is responsible for the coordination and development of the teams' pitchers in preparation for the National Championships each calendar year.

Duties include, but are not limited to the following:

- Participate in team selection as per the BNSW Selection Policy in conjunction with BNSW High Performance and Player Development staff.
- In consultation with the Team Manager, assist in all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Ensure the implementation of the "Baseball NSW State Team Playbook" regarding pitching related matters and instruction.
- Monitor pitching workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Working within the BNSW High-Performance Curriculum, co-ordinate all pitching drills and instructional activity during the preparation and tournament phases.
- Work with the individual athlete to enhance the pitching aspect of their development and preparation.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics & Expectations Policy is always implemented and adhered to. This includes all fellow Coaching Staff.
- Assist the Manager in the coordination of all game-day preparation and activities.
- Responsibility for teams needs concerning pitching equipment and facilities. These include Bullpen Balls and Rosin, Mound Conditions, and supervision of Pitch Chart activities.
- Be accountable to the Team Manager and BNSW State Baseball Operations Manager.

### Position: Executive Officer

The Executive Officer is responsible for all off-field player and staff servicing aspects. Travel, meals, daily schedule, accommodation, laundry, ground transport, per diems (if appropriate) and individual player needs are to be supervised by the Executive Officer

In consultation and/or coordination with BA, organize the following:

#### Travel / Accommodation

- BA will arrange all team travel and transport arrangements, including reservations, passports and visas, insurance, check-in, ticketing, seating, baggage, customs in consultation with the Executive Officer.
- Liaison with the hotel, ground transportation, airport, restaurant, or any other persons involved with providing services to the team.

#### Equipment

- Playing and training equipment acquisition, inventory, maintenance, shipping, distribution, collection, and storage.
- In consultation with the coaching staff, liaise with playing facility management and maintenance personnel to ensure that grounds used by the team are of a suitable standard and are adequately equipped at all times.
- Management of the commercial arrangement for ground usage, including bookings and scheduling of team activities.

#### Schedule

- Managing the daily schedule in consultation with the Head Coach.
- Minute Team meeting action points, and in consultation with the Head Coach, ensure these are carried out promptly.
- Incidental Team expenditure and financial management.

## Position: Executive Officer (cont.)

### Game Day

- Ensure adequate supplies of ice, food and water are available at grounds for both training and games.
- Pre-game and post-game activities to be confirmed in consultation with the coaching staff (i.e. pre-game routine, gift exchanges etc.).

### Laundry

- Arrange facilities and provide assistance to wash team uniforms.

### Medical

- Responsible for arranging and scheduling all medical needs of players and coaches.
- Ensure that any person injured receives suitable medical attention, including accompanying the injured to doctors, hospital etc.

### Conduct

- Off-field player conduct is the responsibility of the Executive Officer.

### Reporting / Finances

- Keep a complete record of all income and expenditure relative to the program and include a financial report in the final report.
- Submit a timely report to BA after the program, summarizing the above categories and make recommendations to improve the program in the future.
- Report being received by BA within 28 days of the conclusion of the program.
- Accountable to the Head Coach and Head of High Performance.