

## PLAYER TRANSFER POLICY

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<b>AUTHOR</b>	BNSW Director Junior Portfolio Development Officer BNSW Junior League Standing Committee
<b>KEY TERMS</b>	<p>Player transfer refers to the movement of a player from one Association to another and internal movements within an Association between member clubs.</p> <p>Association Representative players are defined as players from Little League Minors to Senior League.</p> <p>A Friendship player refers to any player that is registered with one Association and is granted permission to play for another Association for a season only. This is to enable the formation of a complete team by the receiving Association to participate in the scheduled season competition and BNSW sanctioned competitions.</p> <p>Association representation refers to any player that is registered to play for a club, is eligible and has been selected to participate in a BNSW sanctioned event.</p> <p>A 'season' is defined as a full BNSW financial year which includes both summer and winter competitions. i.e. full financial year from the date of registration of a player.</p>
<b>SUMMARY</b>	The Player Transfer Policy objective is to establish and maintain the transfer of players from Association to Association and the internal movements within Associations.

# PLAYER TRANSFER POLICY

## 1. Introduction

The Player Transfer Policy discusses the process, requirements, and the management of transfer requests for players from Associations to other Associations; and within clubs of one Associations. Associations (those affiliated members of BNSW) who have members eligible to be representatives may include any BNSW representative teams, All Star Charter Teams, and any Association specific tournaments.

## 2. Purpose of this policy

The Player Transfer Policy ('policy') aims to establish and maintain the process for the movement of players from one Association to another and from club to club within an Association. The policy also outlines the process for documentation and reporting for player transfer requests.

## 3. Transfer of Players from an Association to another Association

Players requesting transfer from one Association to another must complete a transfer request form (appendix 1) and submit this form to the secretary of their Association prior to the commencement of the season if possible. A clearance must be first obtained which will ensure that all financial and other obligations have been met. This may include the payment and or return of equipment. Once the clearance has been completed and signed by the Association secretary, the clearance form is to be forwarded to the transferring Association Secretary and to the District Administrator BNSW. Confirmation for transfer approval should be received in writing within 14 days to the home Association and player, unless a player is seeking exemption in which case all parties will be notified following next scheduled JLSC meeting. Approval from the receiving / new Association will be forwarded in writing to the transferring Association. Any player transferring from one Association to another will be ineligible for All Star selection or any other BNSW sanctioned inter Association representative competitions with the new Association for two full seasons unless granted exemption (exemption process detailed in points 5 and 5.1 of the transfer policy).

A player is ineligible to play for the receiving/new Association until the request for transfer has been received and approved by both the transferring and receiving Associations. All communication must be in writing and the clearance must be recorded on the registration documentation either in electronic or hard copy format. The outcome (approval or non-approval) for transfer is to be communicated in writing by the receiving/new Association to the respective player or responsible guardian/parent/s within 14 days. If a player was not a 'representative player' at a previous Association they should be eligible to be selected in the All-Star Charter Team for the new Association (refer to 5. Exemption for Transfer from Association to another Association).

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### 3.1 Transfer and Permission to Play for Two Associations within a calendar year

In circumstances where a player requests to play at two or more Associations in a baseball calendar year (which can only be winter 2017 then summer 2017/18), that player will be permitted to do so if they are age eligible for those competitions. Under these circumstances, if the player is registering in a second Association and wishes to trial for an All-Star Charter Team, they will only be eligible to trial for the Association they were registered and played for in the season prior (season 2016/17). In the event that it is the first baseball season for a player, the decision rests with the player to determine to trial for one Charter All Star Team only.

This will be the only Association that the player will be eligible to represent until an entire season has lapsed (i.e. winter or summer). During this season, the player will be unable to be selected and participate as an All-Star Charter Team representative regardless of the number of years they continue to play club baseball in two Associations. The player (or responsible guardian/parent) will be required to pay the full fees (capitation and club fees) at their primary Association.

### 3.2 Friendship players

Friendship players registered with one Association and who are granted permission to play for another Association for a season only, must return to their original club and Association at the completion of the competition season. Registration fees are only to be paid to their home club/Association. This may only occur with association based teams that are not competing in State Championships. A player may move associations for another club team if their league does not offer a competition which that player will be age eligible to play in.

## 4. Transfer of Players within an Association

Players that are registered for an Association may request a transfer between one club and another club. Players must complete a transfer request form and submit this form or via electronic means to the secretary of their home club (if applicable). A clearance must be first obtained which will ensure that all financial obligations have been met and equipment has been paid and or returned. Once the clearance has been completed and signed by the secretary, the clearance form is forwarded to the Association Secretary.

Each Association may approve transfers of players from one club to another. 'Representative players' who have registered and played for a club for five years are considered 'home grown'. If there are a number of players who are considered

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home grown within any one club team, there is no impetus for change and the status quo is to remain. In the event that a request by a 'representative player' is received by a club, a determination must be made regarding the number of total players with 'representative experience'. These players must not exceed any more than six 'representative players' for any one team. The transfer of a player who has 'representative experience' may unfairly weight and provide an advantage to the new club team.

This could potentially provide a competitive advantage to the new club requested by the player. On that basis, a determination will be made by the Association sub-committee executive and tabled for ratification at the next committee of delegates meeting. Players may be approved for transfer to other clubs within the Association in order of priority.

BNSW will not make any decisions regarding the permission for players to transfer between clubs within an Association. However, BNSW may be required when requested to review and or manage any appeals that are made directly in accordance with the sanction appeals process. The only process that will be mandated by BNSW will be a completed transfer form. The transfer form will reflect the status of any financial obligations and or equipment to be returned. The documentation of tribunal reports and the determinations will also be reflected on the transfer form.

### **5. Exemption for Transfer from Association to another Association**

In circumstances where a player requests to change clubs within one Association to another Association and was a Representative Player (refer to 3. Transfer of Player from an Association to another Association), this is permissible if a player transfer is cleared by both Associations. However, that player will not be eligible to represent the receiving Association's All-Star Charter Team for 2 full seasons "approximately 24 months" (summer or winter for those 2 playing year calendars).

An exemption will be granted to a player wishing to change Associations and be eligible for the receiving Association's All-Star Charter Team if there has been a change of residential address that locates the player in a suburb near or within the receiving/new Association Charter Boundary Map. Reference should also be made to the respective Charter Boundary Map from the receiving/new Association or from BNSW.

Evidence of the change in residential address must be in the form of documentation, which clearly identifies the change by the responsible guardian

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or parents. In the event that parents or responsible guardians reside in two different locations or charter boundaries, one address must be nominated only. This exemption must be granted in writing by the office of BNSW District Administrator.

The Player transfer form (appendix 1) and exemption for change of address form (appendix 2) are located on the BNSW website (shown below).

### 5.1 Extenuating Circumstances

Application for extenuating circumstances will need to be sent in writing (via the form located on BNSW website, appendix 2) along with the transfer form to the District Administrator. The request will be discussed with BNSW, Junior League Standing Committee and the two Associations involved in the player transfer.

## 6. Appeals Process

In the event that an application for transfer has been declined, and the respective player or responsible guardian/parent/s wishes to appeal, then correspondence is to be forwarded to the District Administrator at which point it would be reviewed and a recommendation made to the Junior League Standing Committee.

The reasons for the refusal of the player transfer are to be outlined in detail and any further applicable information. At the next Junior League Standing Committee the appeal will be reviewed and a decision made within 14 days of the meeting. The review will exclude the home Association and the receiving or new Association representatives. Communication will be sent in writing to the respective parties from the District Administrator within 14 days of the decision. A player is ineligible to play for the receiving/new Association until a determination and clearance has been communicated in writing.


Date	Revision No.	Author and Approval
1 August 2016	1	Therese Philibossian
16 August 2016	2	Approval and ratified by
5 July 2017	3	Board of Management BNSW
24 July 2017	4	

# PLAYER TRANSFER POLICY

## Attachment 1:

### Player Transfer Request Form

## PLAYER TRANSFER FORM



All players changing associations must complete a transfer form. All players transferring associations will be ineligible for selection into any association/charter all-star team for two (2) full seasons unless granted an exception. Please see BNSW Transfer Policy for more details.

**Form must be sent to both associations executives**

PLAYER'S FULL NAME			
DATE OF BIRTH		SEX (M/F)	
CLUB TRANSFERRING FROM			
AGE GROUP/DIVISION		CLUB CONTACT	
ASSOCIATION/CHARTER ALL STAR TEAMS SELECTED FOR IN THE LAST 3 YEARS			
REASON FOR TRANSFER OF ASSOCIATIONS			
APPLYING FOR ALL STAR INELIGIBILITY EXEMPTION:      YES      NO			
IF TICKED YES, PLEASE ENTER SUPPORT INFORMATION FOR EXEMPTION BELOW:			
(SUPPORTED REASON MAY INCLUDE BUT ARE NOT LIMITED TO CHANGE OF RESIDENTIAL ADDRESS, DISCONTINUED CLUB)			
PROPOSED NEW CLUB		CLUB CONTACT	
FINAL CLEARANCE	RECEIVED	Y    N	CLEARANCE SENT BY
RECEIVED BY (NAME)		RECEIVED ON DATE	

**Baseball NSW Administration Use Only**

BEFORE JUNIOR LEAGUE STANDING COMMITTEE ON			
EXEMPTION GRANTED (IF APPLICABLE)		YES      NO	
EXEMPTION DECISION DETAIL			
ASSOCIATION INFORMED		DATE OF DECISION	
DA NAME		DA SIGN	

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ABN: 56568633609

# PLAYER TRANSFER POLICY

## Attachment 2:

### Exemption for Player Transfer due to Change of Address Form

PLAYER TRANSFER FORM



**Exemption For Player Transfer Due To Change Of Address**  
 All players changing associations must complete a transfer form. All players transferring associations will be ineligible for selection into any association/charter all-star team for two (2) full seasons unless granted an exception. Please see BNSW Transfer Policy for more details.

**Form must be sent to both associations executives**

PLAYER'S FULL NAME			
DATE OF BIRTH			SEX (M/F)
CLUB TRANSFERRING FROM			
AGE GROUP/DIVISION		CLUB CONTACT	
ASSOCIATION/CHARTER ALL STAR TEAMS SELECTED FOR IN THE LAST 3 YEARS			
CURRENT ADDRESS			
NEW ADDRESS			
ASSOCIATION TRANSFERRING FROM			
ASSOCIATION TRANSFERRING TO			
PROPOSED NEW CLUB			CLUB CONTACT
FINAL CLEARANCE	RECEIVED	Y	N
RECEIVED BY (NAME)		RECEIVED ON DATE	
RECEIVED BY (NAME)		RECEIVED ON DATE	

**Baseball NSW Administration Use Only**

BEFORE JUNIOR LEAGUE STANDING COMMITTEE ON			
EXEMPTION GRANTED (IF APPLICABLE)		YES	NO
EXEMPTION DECISION DETAIL			
ASSOCIATION INFORMED			DATE OF DECISION
DA NAME			DA SIGN

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## PLAYER TRANSFER POLICY PROCEDURES

### Prior to the recruitment period, ASSOCIATIONS are to remind CLUBS of the following procedures:

- a) Club to request that any new member disclose if they have played at another club during the previous season.
  - If NO - Proceed with signing player up as new to the sport. The process outlined below is not required.
  - If YES - (and the previous club is from the same association) - Request that player provide financial clearance from the **previous club** and advise the association Secretary of the transfer. **The transfer will be dealt with in accordance with the ASSOCIATION Player Transfer Policy.** The process outlined below is not required.
  - If YES - (and the previous club is affiliated with another association) - Follow the process outlined below;
- b) Player to obtain financial clearance from the **previous club** prior to becoming a member at the **new club**;
- c) Player to complete the **BNSW Transfer Form**. NOTE- Refer to Point (g) of procedures, if player was a representative player at previous association;
- d) The transfer form is to be given to the **previous club** Secretary who will send the transfer form to the **previous association** Secretary;
- e) The **previous association** Secretary will sign the form and send it to the **new association** Secretary as well as the BNSW District Administrator (**BNSW DA**)
  - Mark Marino ([ceo@baseballnsw.com.au](mailto:ceo@baseballnsw.com.au))
- f) The **new association** Secretary is to acknowledge receipt of the transfer form to the player in writing, within 14 days.



## PLAYER TRANSFER POLICY PROCEDURES

### REPRESENTATIVE PLAYERS – for definition refer to policy ‘key terms’

- g) The **new association** Secretary is to determine whether the player was a REPRESENTATIVE PLAYER for the **previous association** during the previous season.
- If NO – The player is eligible to REPRESENT for the **new association**. The process outlined below is not required.
  - If YES – The player is NOT eligible to REPRESENT for the **new association** and **MUST adhere to the mandatory 2-year penalty sit out period**. The process outlined below is not required.
  - If YES – (and the player wishes to make an application to be exempt from the 2-year penalty sit out period) - Follow the process outlined below;
- h) Application for exemption - BASED ON ONE OF THE FOLLOWING GROUNDS – is to be completed on the **BNSW Transfer Form** by the player.
- 1. CHANGE OF RESIDENTIAL ADDRESS –**  
Player to provide evidence of change of address.
  - 2. EXTENUATING CIRCUMSTANCES –**  
Player to provide detailed history and reasons.
- i) Upon receiving the transfer form (in accordance with steps d) and e) above), the **BNSW DA** will provide the exemption application to the Junior League Standing Committee (JLSC) who will make a determination at the next scheduled JLSC meeting.
- j) The **BNSW DA** to advise the **new association** Secretary of the decision.
- k) The **new association** secretary to advise the **new club** and the **player** of the decision.
- NOTE- Previous association is the association that the junior club is affiliated with, from which the player was a member in the previous season.
- NOTE- New association is the association that the junior club is affiliated with, from which the player is now becoming a member.