

## Coaching Staff Expression of Interest

Baseball NSW and the Country League Standing Committee will once again be entering teams to participate in the 2021 Australian Women's Championships to be held April 2-9, 2021 at West Beach, Adelaide. 2021. Baseball NSW has a very rich and successful history competing at National Championship level and this is your chance to lead our teams to National Championship success.

Baseball NSW is now calling for Expressions of Interest for voluntary positions for the following positions:

- Manager for the NSW Country/ACT Women's Representative Team
- Assistant Coach for the NSW Country/ACT Women's Representative Team
- Pitching Coach for the NSW Country/ACT Women's Representative Team
- Executive Officer for the NSW Country/ACT Women's Representative Team

Applicants are required to meet the following criteria to apply:

- Minimum Level three (3) Coaching Accreditation (Level four (4) may also apply)
- Hold a current Working with Children Check
- Demonstrate knowledge of current best practice models and strategy
- Work within the Baseball NSW Player Development Philosophies

Duty Statements outlining roles and responsibilities for each position are attached below.

The commitment for these teams will include training camps in both NSW and the ACT through February and March leading into the tournament in April.

Applications including Coaching Experience and Resume (No longer than 2 pages) should be sent via email to BNSW State Baseball Operations Manager Jason Pospishil – [jason@baseballnsw.com.au](mailto:jason@baseballnsw.com.au)

Please place "2021 Australian Women's Championships Country/ACT Coaching Application" in the subject line and outline the position you wish to apply for.

**Applications close COB Thursday, December 24, 2020.**

## Position: Manager (Head Coach)

The Manager (Head Coach) is responsible for the overall team in preparation for the National Championships each calendar year.

### Duties include, but are not limited to the following:

- Coordinate and participate in team selection as per the BNSW Selection Policy in conjunction with BNSW High Performance and Player Development staff.
- In consultation with the Coaching Staff, co-ordinate all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Responsible for implementing the Baseball NSW State Team Playbook regarding team play and instruction.
- Monitor player workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics and Expectations Policy is always implemented and adhered to. This also includes fellow Coaching Staff.
- Coordinate and manage all game-day preparation and in-game strategy as per BNSW High-Performance direction.
- Compliance with tournament rules as set by Baseball Australia for the corresponding tournament.
- Ensure the team is presented in a professional manner befitting of a team representing NSW or NSW Country and the organization of Baseball NSW.
- Be responsible for team equipment issued by BNSW and ensure it is returned to the High-Performance Unit in reasonable working order.
- Accountable to the BNSW State Baseball Operations Manager.

### Position: Assistant Coach

The Assistant Coach is responsible for assisting the Manager in any way possible in both team preparation and game-day activities for the National Championships each calendar year.

**Duties include, but are not limited to the following:**

- Participate in team selection as per the BNSW Selection policy in conjunction with High Performance and Player Development Staff.
- In consultation with the Manager, assist in all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Assist, in consultation with the Manager, the “BNSW State Team Playbook” regarding teamplay and instruction.
- Assist in the monitoring of player workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Work with the individual athletes to enhance their offensive and defensive aspect of their development and preparation.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics & Expectations Policy is always implemented and adhered to. This includes all fellow Coaching Staff.
- Assist the Manager in the co-ordination of all game-day preparation and activities.
- Assist in the off-field supervision of the athletes as required by the Manager and Executive Officer (EO).
- Be accountable to the Team Manager and BNSW State Baseball Operations

## Position: Pitching Coach

The Pitching Coach is responsible for the coordination and development of the team's Pitchers in preparation for the National Championships each calendar year.

### Duties include, but are not limited to the following:

- Participate in team selection as per the BNSW Selection Policy in conjunction with BNSW High Performance and Player Development staff.
- In consultation with the Team Manager, assist in all pre-tournament preparation and ensure the team is prepared to its maximum capacity.
- Ensure the implementation of the “Baseball NSW State Team Playbook” regarding pitching related matters and instruction.
- Monitor pitching workloads and ensure best practice methods are applied regarding player workload and injury prevention.
- Working within the BNSW High-Performance Curriculum, co-ordinate all pitching drills and instructional activity during the preparation and tournament phases.
- Work with individual athletes to enhance the pitching aspect of their development and preparation.
- Responsible for athlete behaviour on the field and ensuring the BNSW Ethics & Expectations Policy is always implemented and adhered to. This includes all fellow Coaching Staff.
- Assist the Manager in the co-ordination of all game-day preparation and activities.
- Responsibility for teams needs concerning pitching equipment and facilities. These include Bullpen Balls and Rosin, Mound Conditions, and supervision of Pitch Chart activities.
- Be accountable to the Team Manager and BNSW State Baseball Operations Manager.

### Position: Executive Officer

The Executive Officer is responsible for all off-field player and staff servicing aspects. Travel, meals, daily schedule, accommodation, laundry, ground transport, per diems (if appropriate) and individual player needs are to be supervised by the Executive Officer

In consultation and/or coordination with the ABF, organise the following:

#### Travel / Accommodation

- The ABF will arrange all team travel and transport arrangements, including reservations, passports and visas, insurance, check-in, ticketing, seating, baggage, customs in consultation with the Executive Officer.
- Liaison with the hotel, ground transportation, airport, restaurant or any other persons involved with providing services to the team.

#### Equipment

- Playing and training equipment acquisition, inventory, maintenance, shipping, distribution, collection and storage.
- In consultation with the coaching staff, liaise with playing facility management and maintenance personnel to ensure that grounds used by the team are of a suitable standard and are adequately equipped at all times.
- Management of the commercial arrangement for ground usage, including bookings and scheduling of team activities.

#### Schedule

- Managing the daily schedule in consultation with the Head Coach.
- Minute Team meeting action points, and in consultation with the Head Coach, ensure these are carried out promptly.
- Incidental Team expenditure and financial management.

## Position: Executive Officer (cont.)

### Game Day

- Ensure adequate supplies of ice, food and water are available at grounds for both training and games.
- Pre-game and post-game activities to be confirmed in consultation with the coaching staff (i.e. pre-game routine, gift exchanges etc.).

### Laundry

- Arrange facilities and provide assistance to wash team uniforms.

### Medical

- Responsible for arranging and scheduling all medical needs of players and coaches
- Ensure that any person injured receives suitable medical attention, including accompanying the injured to doctors, hospital etc.

### Conduct

- Off-field player conduct is the responsibility of the Executive Officer.

### Reporting / Finances

- Keep a complete record of all income and expenditure relative to the program and include a financial report in the final report.
- Submit a timely report to the ABF after the program, summarizing the above categories and make recommendations to improve the program in the future.
- Report being received by ABF within 28 days of the conclusion of the program.
- Accountable to the Head Coach and Head of High Performance.